



Graduate School of Education
PennGSE

Delaware Valley Consortium for
EXCELLENCE & EQUITY

INVOICE

Date: April 12, 2021
Invoice#: 2020-002

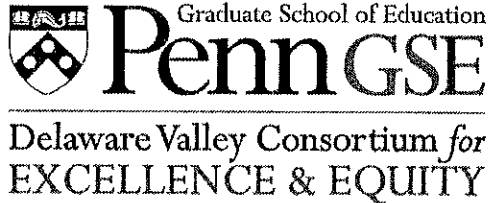
To: Dr. Robert Fraser
 Superintendent
 Council Rock School District
 30 N. Chancellor Street,
 Newtown, PA 18940

Send payment to: Mr. Chris Lionetti,
 Business Manager
 Abington School District
 970 Highland Avenue
 Abington, PA 19001

Please make check payable to the Abington School District and note "Council Rock Equity Quality Program Review" in memo line.

<i>Description</i>	<i>Amount</i>
2020-2021 DVCEE Equity Program Quality Review for Council Rock School District Initial Payment for Services	\$10,000.00
<i>Deposit due by 5/12/2021</i>	\$10,000.00
<i>Balance due upon receipt of final report</i>	\$10,000.00

**If you have any questions concerning this invoice, please contact:
 Dayna Muñiz, DVCEE Administrative Coordinator, at (215) 746-7375 or
dbmuniz@upenn.edu**



To: Dr. Robert Fraser, Superintendent
Dr. Susan Elliott, Assistant Superintendent for Teaching and Learning
From: Dr. Bob Jarvis, Director Penn Coalition for Educational Equity and DVCEE
Re: DVCEE Excellence Through Equity Quality Review Proposal Updated
Date: April 12, 2021
CC: Mike Masko, Arthur Mitchell, Jim Wigo and Dayna Muniz

Friends:

It was great visiting with your team today and thanks for your interest in investing in our DVCEE Excellence Through Equity Quality Review process this year.

We will identify a diverse and experienced external visiting team of educators from DVCEE districts and outside specialists/partner organizations to support the study. They will complete a thorough analysis of your team's generated questions through an organized process over the course of two to three weeks involving focused interviews with multiple stakeholders, school and classroom observations, document and quantitative and qualitative data review.

We will provide an extensive report of our findings that will highlight perceived strengths/assets, challenges, and recommendations for improvement, and we hope the district will use the outcomes of the study to strengthen your Comprehensive Strategic Planning goals and priorities for future action.

Given your approval we would hope to initiate the process in April and ideally have a final report in your hands by June or early July.

There is considerable upfront planning for implementation of the study that would be initiated by an first meeting with you and an expanded district team to agree on your key point of contact person, focus questions and probes, modes of data collection, developing a logistics plan, and determining size and composition of the visiting team.

Preparation will involve:

- Recruitment of a visiting team of 6-12 professionals with the required expertise, to include regular and special educators, education specialists, school and central office administrators, and possibly consultants, representatives of foundations, centers, or

community organizations or university specialists with expertise in matters of educational excellence and equity.

- Beginning development of an in-person and virtual schedule for the team visit given current COVID restrictions
- Preparation of faculty, staff, school board and community for the review with emphasis on the purpose, focus questions, and constructive nature of the quality review.
- Assembly of documents, reports, and data for the team's review and analysis
- Providing information to the visiting team in terms of expectations and norms.
- Hospitality arrangements for the visiting team.

Your investment will be \$20,000. Per our verbal agreement we request 50% (\$10,000) at this time payable in 30 days from the date of the first invoice which is attached, and the final 50% upon completion and delivery of the final report to the district.

Your check should be made payable to our DVCEE fiscal agent, the Abington School District, and addressed to:

Christopher Lionetti, Business Manager
DVCEE c/o Abington School District
970 Highland Avenue
Abington, PA 19001

Please contact me directly with any further questions you might have and your affirmation for moving forward with the study. I can most easily be reached at rljarvis@upenn.edu or 215.990.5788.