
From: Freeman, Livis James <lfreeman@email.unc.edu>
Date: Saturday, April 2, 2022 at 9:44 AM
To: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>
Subject: CS Applications

Hey Shanetta,

I hope you're having a nice start to the weekend! We've had a few applications submitted for the Chuck Stone Program. Along with the apps, schools are emailing transcripts and recommendation letters. Will you please create a spreadsheet that details each applicant's info? I've attached an example from last year. This spreadsheet makes it easier for us to evaluate applicants and see what materials have been submitted (and what's missing so that we can follow up). Could you also create a master document that includes all the applicants' essays?

Do you have access to our Chuck Stone email account? If not, I can just forward each message to you.

Thanks and let me know if you have any questions!

Liv

Livis James Freeman Jr.
Teaching Assistant Professor for the University of North Carolina at Chapel Hill's School of Journalism and Media
Director of the Chuck Stone Program for Diversity in Media and Education

226 Carroll Hall - Office
(www.4ourfans.com)

From: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Sent: Sunday, April 3, 2022 8:41 PM

To: Freeman, Livis James <lfreeman@email.unc.edu>

Subject: Re: CS Applications

Hi Livis,

I'm currently running behind on everything, thanks to the AEJ April 1 deadline. I don't have access to that email account, but if you add me I can make sure to get that done this week.

--

Shanetta M. Pendleton

Roy H. Park Doctoral Fellow

School of Journalism and Media

From: Freeman, Livis James <lfreeman@email.unc.edu>

Date: Monday, April 4, 2022 at 8:19 AM

To: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Subject: Re: CS Applications

Hey Shanetta!

I understand and wish you luck getting everything done on your side (without being too stressed)! I'm having IT to grant you access to the Chuck Stone email account. You should get a notification from them soon. Let me know if you need anything else!

Liv

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From: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Sent: Wednesday, April 13, 2022 8:39 AM

To: Freeman, Livis James <lfreeman@email.unc.edu>

Subject: Re: CS Applications

Hi Livis,

Just sending you a quick update to let you know that I haven't heard anything about access to the email account.

Shanetta

--

Shanetta M. Pendleton

Roy H. Park Doctoral Fellow

School of Journalism and Media

University of North Carolina, Chapel Hill

From: Freeman, Livis James <lfreeman@email.unc.edu>

Date: Thursday, April 14, 2022 at 4:18 PM

To: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Subject: Re: CS Applications

Hey Shanetta!

Were you able to gain access to the Chuck Stone email?

Liv

Livis James Freeman Jr.

Teaching Assistant Professor for the University of North Carolina at Chapel Hill's School of Journalism and Media

Director of the Chuck Stone Program for Diversity in Media and Education

226 Carroll Hall - Office

(www.4ourfans.com)

From: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Sent: Thursday, April 14, 2022 4:36 PM

To: Freeman, Livis James <lfreeman@email.unc.edu>

Subject: Re: CS Applications

Just got in. I'll put the files together now.

--

Shanetta M. Pendleton

Roy H. Park Doctoral Fellow

School of Journalism and Media

University of North Carolina, Chapel Hill

From: Freeman, Livis James <lfreeman@email.unc.edu>

Date: Thursday, April 14, 2022 at 4:41 PM

To: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Subject: Re: CS Applications

Great - thanks so much!

Liv

Livis James Freeman Jr.

Teaching Assistant Professor for the University of North Carolina at Chapel Hill's School of Journalism and Media

Director of the Chuck Stone Program for Diversity in Media and Education

226 Carroll Hall - Office
(www.4ourfans.com)

From: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Sent: Thursday, April 14, 2022 5:10 PM

To: Freeman, Livis James <lfreeman@email.unc.edu>

Subject: Re: CS Applications

Quick question: How do you want me to determine race and gender if it's not in the application?

--

Shanetta M. Pendleton

Roy H. Park Doctoral Fellow

School of Journalism and Media

University of North Carolina, Chapel Hill

From: Freeman, Livis James <lifreeman@email.unc.edu>

Date: Thursday, April 14, 2022 at 5:12 PM

To: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Subject: Re: CS Applications

I can usually tell from their essays. You don't have to read them though. Just put down the ones you can tell and I'll go back through and add the ones that I find through the essays!

Liv

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226 Carroll Hall - Office
(www.4ourfans.com)

From: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Date: Thursday, April 14, 2022 at 7:48 PM

To: Freeman, Livis James <lfreeman@email.unc.edu>

Subject: Re: CS Applications

Hi Livis,

I'm about to call it a night, but I wanted to update you on where I am so far.

- I've collected all of the info in the excel doc and added it to the onedrive folder. I will go back over it in the morning and see if I can figure out race and gender based on the essays. I'll also triple check the email for missing things.
- I sorted the emails related to applications into the folders you created in the email drive. However, some emails had transcripts and recommendation letters linked together.
- I had to edit a lot of the essays to add the names at the top. I will put them in the folder in OneDrive in the morning after I rename each of the files to make it easier to link with the student.

Side note: There has to be an easier way to do this that we can discuss for future reference (don't tell me now if there is and I did this the hard way for nothing LOL). You might be able to export the applications from the website straight into an excel file. If not, maybe embedding the application into a Qualtrics link would be more efficient for the next round.

Best,
Shanetta

--

Shanetta M. Pendleton

Roy H. Park Doctoral Fellow

School of Journalism and Media

University of North Carolina, Chapel Hill

From: Pendleton, Shanetta Marchae <shanetta@email.unc.edu>

Sent: Friday, April 15, 2022 10:31 AM

To: Freeman, Livis James <lfreeman@email.unc.edu>

Subject: Re: CS Applications

Application file has been updated. It also includes a first column to let you know if the application was complete or not.

Folder added with all of the essays.

Enjoy your weekend,

Shanetta

--

Shanetta M. Pendleton

Roy H. Park Doctoral Fellow

School of Journalism and Media

University of North Carolina, Chapel Hill

Message

From: Freeman, Livis James [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3e63910f5cd34f84ae229259c089f8ed-Mr Livis Ja]
Sent: 4/15/2022 3:05:25 PM
To: Pendleton, Shanetta Marchae [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=81aa406e155540dfbd515c91bb351fb1-Shanetta Ma]
Subject: Re: CS Applications

Thanks so much for taking care of this so quickly! You're 100% right, there's got to be an easier way to export the information go directly into a file! This is only our third year of even having the application process be online, they previously had to mail in the packets that we'd have to go through! 🙄

I'll be going through all this over the weekend and Jan and I will decide on our scholars next week.

Thanks so much again!

Liv

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Teaching Assistant Professor for the University of North Carolina at Chapel Hill's School of Journalism and Media
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