



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS COMMAND  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

REPLY REFER TO:  
11001  
GF  
01 Mar 24

From: Commander, Marine Corps Installations Command  
To: Distribution List

Subj: RELOCATION CRITERIA FOR WALL-TO-WALL ENVIRONMENTAL, HEALTH, AND SAFETY INSPECTIONS OF ALL MARINE CORPS BARRACKS

Ref: (a) Wall-to-Wall Environmental, Health, and Safety Inspections of All Marine Corps Barracks Task dtd 1 Feb 2024  
(b) Pass/fail criteria for Wall-to-Wall Environmental, Health, and Safety Inspections of All Marine Corps Barracks dtd 7 Feb 2024  
(c) MARADMIN 289/23 Unaccompanied Housing Guarantees and Responsibilities  
(d) DoD Manual 4165.63-M DoD Housing Management Manual

1. In accordance with references (a) and (b), the criteria regarding conditions for temporarily relocating a servicemember from a barracks room are provided below. Unit commanders retain the authority to move their servicemembers to available rooms in order to mitigate any assessed risks. Every effort must be made to utilize unoccupied unaccompanied housing (UH) inventory aboard the installation to temporarily relocate the service member. Coordination with installation, area, and/or camp commanders should be completed to take advantage of the entire UH inventory.

2. General Safety. Where repairs to door locks or unsecured windows would take longer than 48 hours, the units must temporarily relocate the member until the defect has been repaired. Commands have the option to establish a 24/7 fire watch to maintain security and visibility on any unsecured doors and/or windows.

a. Inoperable door locks refer to issues such as inoperable deadbolt, handle, or the inability to lock/unlock the door from outside the room with a key card or physical key.

b. Unsecured windows, to include windows that are broken on the 1st floor, along corridors, or are facing inward that would allow entry into the room.

3. Mold/Moisture Control.

a. The identification of "mold" by the individual completing the checklist should be annotated as "unidentified biological growth" unless tested, evaluated, and identified by an industrial hygiene specialist.

b. The determination to vacate the room will be an installation/camp/area commander decision after consulting with the installation clinic/hospital industrial hygiene specialist on the ability for the occupant to remain in the room, and based on the available information and the time it will take to repair the discrepancy. If consultation cannot be accomplished within 72 hours, the resident(s) must be moved to a temporary room until the industrial hygiene review is complete.

Subj: RELOCATION CRITERIA FOR WALL-TO-WALL ENVIRONMENTAL, HEALTH, AND SAFETY INSPECTIONS OF ALL MARINE CORPS BARRACKS

4. Water. Where repairs would take longer than 48 hours for the identified issues below, the units will temporarily relocate the member with essential Marine Corps issued items until the issue has been repaired.

a. Rooms with no running hot water, non-functioning toilets, sinks, or showers, or significant water leakage that represents a potential threat or hazard to the member.

b. Room with oil or foreign substance detected (visual discoloration or oil-like substance) in water.

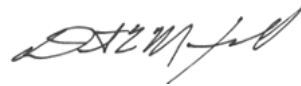
5. Smoke and Carbon Monoxide Detectors and Fire Sprinklers. In rooms where smoke detectors and/or fire sprinklers are broken or inoperable, and cannot be repaired the same day, it will be annotated in the inspection comments and the member should be temporarily relocated until the smoke detector and/or fire sprinkler repairs are complete.

6. Installation housing staff will utilize the unoccupied UH inventory to the maximum extent possible when relocating servicemembers.

7. My point of contact for this action is Maj Jose Castillo at jose.a.castillo2@usmc.mil or at (571) 256-2797.

3/1/2024

X



---

D. W. MAXWELL

Signed by: MAXWELL.DAVID.WAYNE.1163568108

Copy to:  
MCICOM DISTRIBUTION LIST B